

PROJECT ASSISTANT INTERNSHIP
15 February – 30 June 2019
Location: Brussels

The **European Construction Technology Platform (ECTP)** was launched by the construction sector in 2004 to develop new **Research & Development & Innovation strategies** to improve competitiveness and take up environmental challenges. **Working closely with the European Commission** in the framework of the Energy efficient buildings public-private partnership (EeB PPP), the ECTP is recognized as a key European industrial stakeholder's forum.

With over **150 international member-organizations from the whole supply chain of the Built Environment** (large companies, SMEs, research centres, universities, federations), ECTP offers its members various services and benefits: participation in the definition of the European Strategic Research Agendas, access to knowledge, resource and expertise on European research programmes, opportunities for networking, training and development.

YOUR MISSIONS

Directly working with the Project & Policy Manager, the intern will contribute to the following activities:

2019 EeB PPP Impact Monitoring exercise

- Collection & analysis of data from 180 European research projects on energy efficient buildings
- Elaboration of the EeB PPP Project Review 2019
- Support the drafting of the yearly EeB PPP impact monitoring report to the European Commission

Support the operational execution of EU projects on sustainable innovation ([ThinkNature](#), [Homes4Life](#))

- Support the organization of events & workshops
- Support other activities contributing to the project execution (research work, data collection...)

Internal and external communication

- Identifying relevant news and events for the members



- Drafting news for the website
- Management of ECTP social networks

WHAT WE EXPECT FROM YOU

- You are studying in Business and/or Political Sciences (Master's Degree level)
- You have an internship agreement from your university
- You have a very good command of both English and French (written and spoken)
- You have a good understanding of the European institutions
- You have an interest in the construction sector and sustainable innovation
- You can quickly grasp information on technical issues
- You are fully digital proficient (Word, Excel, Power Point)

WHAT WE OFFER YOU

- An international work experience in the capital of the European Union
- The opportunity to discover innovative and sustainable technologies in the field of one of the biggest European industrial sectors
- Be part of a five-person team located in Brussels (Belgium) and Nice (France)
- Financial compensation (transport & meal reimbursement)

When: 15 February to 30 June 2019

Location: ECTP premises are located in the heart of the European District in the Renewable Energy House (Rue d'Arlon 63-67, 1040 Bruxelles).

TO APPLY

Send your CV and a motivation letter with your availability to Anne-Claire BRUANT: anne-claire.bruant@ectp.org

Deadline for application: 6 January 2019.

Interviews will take place in Brussels or by Skype.

Find out more about us on www.ectp.org